



Legislation Text

File #: Int 1148-2024, **Version:** *

Int. No. 1148

By Council Members Cabán, Williams, Brannan, Hanif, Marte, Avilés, Ossé, Nurse, Zhuang, Schulman, Sanchez, Brooks-Powers, Krishnan, Menin, De La Rosa, Hanks, Banks, Won, Hudson, Brewer, Farías, Louis and Ariola

A Local Law to amend the administrative code of the city of New York, in relation to requiring the department of social services to provide a receipt for applications for benefits or services

Be it enacted by the Council as follows:

Section 1. Chapter 1 of title 21 of the administrative code of the city of New York is amended by adding a new section 21-153 to read as follows:

§ 21-153 Application receipt. a. Upon submission of a written or oral application to the department for benefits or services, the department shall provide the applicant with a receipt which shall include, at a minimum:

1. The date of the application;
2. A description of the information received;
3. A copy of the completed application and all documents provided by the applicant as part of the application; and
4. A statement indicating whether the application is complete or incomplete, and if incomplete, identifying any information or documents needed in order for the application to be deemed complete.

b. Any receipt provided in accordance with paragraph 1 of subdivision c of section 21-128 or subdivision c of section 21-132.1 shall satisfy the requirements of subdivision a of this section.

§ 2. Paragraph 1 of subdivision c of section 21-128 of the administrative code of the city of New York, as amended by local law number 50 for the year 2005, is amended to read as follows:

1. Upon written or oral application to the division for benefits and services or submission of documents required to establish eligibility for benefits and services by a person with clinical/symptomatic HIV illness or with AIDS, such person shall immediately be provided with a receipt which shall include, but not be limited to, the date, a description of the information received, a copy of the completed application and all documents provided by the applicant as part of the application, and a statement as to whether any application for such benefits and services is complete or incomplete, and if incomplete, such receipt shall identify any information or documents needed in order for the application to be deemed complete.

§ 3. Section 21-132 of the administrative code of the city of New York, as added by local law number 82 for the year 2005, is renumbered 21.132.1.

§ 4. Subdivision c of section 21-132.1 of the administrative code of the city of New York, as added by local law number 82 for the year 2005 and renumbered by section 3 of this local law, is amended to read as follows:

c. Receipt. Upon written or oral application to the department for food stamps an applicant shall immediately be provided with a receipt, which shall be in the form of a checklist and shall include, at a minimum, the date of the application, a description of the information received, a copy of the completed application and all documents provided by the applicant as part of the application, and an indication as to whether any application for such benefits and services is complete or incomplete, and if incomplete, such receipt shall identify any information or documents needed in order for the application to be deemed complete.

§ 5. This local law takes effect 60 days after it becomes law.

KF
LS #16317
12/11/2024 11:22 AM