



Legislation Text

File #: Int 0700-2022, **Version:** *

Int. No. 700

By Council Members Won, Restler, Hanif, Hudson, Sanchez, Louis, Gutiérrez, Velázquez, Narcisse, Menin and Brannan

A Local Law to amend the administrative code of the city of New York, in relation to translation services for compliance materials

Be it enacted by the Council as follows:

Section 1. Paragraph 1 of subdivision a of section 23-1102 of the administrative code of the city of New York is amended read as follows:

1. identifying and translating:

(a) those documents most commonly distributed to the public that contain or elicit important and necessary information regarding the provision of basic city services; and

(b) documents distributed to the public that contain or elicit important and necessary information regarding enforcement of the laws and rules enforced by such agency;

§ 2. Paragraphs 7 and 8 of subdivision b of section 23-1102 of the administrative code of the city of New York are amended to read as follows:

7. incorporate plain language principles for documents most commonly distributed to the public that contain or elicit important and necessary information regarding the provision of basic city services, enforcement actions, and for other public communications, by using plain language, where possible, in place of technical, legal, or specialized terms, and by using layout and design strategies to make such documents and communications easier to read, understand, and act upon;

8. incorporate the training of frontline workers and managers, and inspectors and other enforcement

staff, on language access policies and procedures;

§ 3. This local law takes effect 120 days after it becomes law.

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08/01/22 2:43 PM