



Legislation Text

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Int. No. 116

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A Local Law to amend the administrative code of the city of New York, in relation to creating a “One-Stop Shop NYC Business Portal”

Be it enacted by the Council as follows:

Section 1. Section 22-1002 of the administrative code of the city of New York is amended by adding a new subdivision d to read as follows:

d. The commissioner shall create an online portal designated as the “One-Stop Shop NYC Business Portal,” the purpose of which shall be to assist individuals with the procedures to be followed in order to comply with requirements to establish and operate a small business in the city. The One-Stop Shop NYC Business Portal shall be designed based on the findings of the review required by paragraph 2 of this subdivision, including findings regarding methods by which the processes and procedures for establishing and operating a small business in the city could be facilitated and made more efficient through use of the One-Stop Shop NYC Business Portal.

1. No later than December 1, 2022, the One-Stop Shop NYC Business Portal shall:

(a) Be available to use through the department’s website, and also via a mobile application, which shall be developed by the commissioner in coordination with the commissioner of information technology and telecommunications;

(b) Make available all applications, permits, licenses, and related information needed to open and

operate a small business in the city and allow such materials to be submitted to agencies, in a single location that is designed to facilitate access and use by the user;

(c) Provide the capability to allow a user to check the status of an application, permit or license associated with the user's small business; and

(d) Incorporate the searchable and interactive guide required by paragraph 2 of subdivision a of this section.

2. No later than September 1, 2022, the commissioner, in consultation with the commissioner of consumer and worker protection, the commissioner of buildings, the commissioner of health and mental hygiene, the fire commissioner, the commissioner of sanitation, the commissioner of environmental protection, and, as deemed necessary and appropriate by the commissioner of small business services, the head of any other agency who oversees requirements with respect to small businesses, shall conduct a review of:

(a) The applications, permits, licenses, inspections, and other related information from agencies necessary to establish and operate a small business in the city;

(b) The processes and procedures used by individuals in interacting with agencies in establishing and operating a small business in the city; and

(c) Methods by which such processes and procedures could be facilitated and made more efficient through use of the One-Stop Shop NYC Business Portal.

3. No later than January 1, 2024, and January 1 each year thereafter, the commissioner shall, in consultation with the commissioner of consumer and worker protection, the commissioner of buildings, the commissioner of health and mental hygiene, the fire commissioner, the commissioner of sanitation, the commissioner of environmental protection, and, as deemed necessary and appropriate by the commissioner of small business services, the head of any other agency who oversees requirements with respect to small businesses:

(a) Review the efficiency of the One-Stop Shop NYC Business Portal and its effectiveness in facilitating

assistance with respect to the establishment and operation of small businesses in the city;

(b) Consider additional information and tools that may be included in the One-Stop Shop NYC Business Portal to facilitate and increase use of the One-Stop Shop NYC Business Portal by business owners and prospective business owners in the city; and

(c) Implement updates and modifications to the One-Stop Shop NYC Business Portal based on the reviews required by subparagraphs (a) and (b) of this paragraph.

4. No later than February 1, 2024, and February 1 each year thereafter, the commissioner shall submit to the mayor and the council a report on the findings of the review conducted pursuant to paragraph 3 of this subdivision, and the updates and modifications implemented or planned to be implemented to the One-Stop Shop NYC Business Portal as a result of such review.

§ 2. This local law takes effect immediately.

JB
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