



Section 1. Title 21-A of the administrative code of the city of New York is amended by adding a new chapter 31 to read as follows:

CHAPTER 31

DISTRIBUTION OF INFORMATION REGARDING AFTERSCHOOL PROGRAMS

§ 21-1002 Guidelines on establishing afterschool programs. The chancellor shall post on the department's website a document with guidelines and information on establishing afterschool programs. The document shall include, but not be limited to:

- a. A list of chancellor's regulations for afterschool programs;
- b. Protocols explaining the guidelines by which afterschool programs may hire and pay staff and contractors, including department employees;
- c. Insurance guidelines for afterschool programs;
- d. Internal revenue service guidelines for operators of afterschool programs;
- e. A brief list and explanation of significant federal, state, and local laws regulating afterschool programs;
- f. Best practices and options for successfully integrating afterschool programming with school curricula, common core state standards, and curricula for students receiving additional instructional services; and
- g. Contact information for the department employee or designee who can provide assistance in the creation of afterschool programs.

§ 2. This local law takes effect 90 days after it becomes law.

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