



Legislation Details (With Text)

**File #:** Int 1577-2017 **Version:** A **Name:** Requiring the office of operations or another office or agency designated by the mayor to conduct a study regarding client information management systems.

**Type:** Introduction **Status:** Enacted  
**In control:** Committee on General Welfare

**On agenda:** 4/25/2017

**Enactment date:** 1/19/2018 **Enactment #:** 2018/075

**Title:** A Local Law to amend the administrative code of the city of New York city, in relation to requiring the office of operations or another office or agency designated by the mayor to conduct a study regarding client information management systems

**Sponsors:** Stephen T. Levin, Inez D. Barron, Vincent J. Gentile, Julissa Ferreras-Copeland, Ben Kallos, Annabel Palma, Corey D. Johnson, Adrienne E. Adams, Carlos Menchaca

**Indexes:** Report Required, Sunset Date Applies

**Attachments:** 1. Summary of Int. No. 1577-A, 2. Summary of Int. No. 1577, 3. Int. No. 1577, 4. April 25, 2017 - Stated Meeting Agenda with Links to Files, 5. Committee Report 6/27/17, 6. Hearing Testimony 6/27/17, 7. Hearing Transcript 6/27/17, 8. Proposed Int. No. 1577-A - 12/12/17, 9. Committee Report 12/18/17, 10. Hearing Transcript 12/18/17, 11. December 19, 2017 - Stated Meeting Agenda with Links to Files, 12. Hearing Transcript - Stated Meeting 12-19-17, 13. Int. No. 1577-A (FINAL), 14. Fiscal Impact Statement, 15. Legislative Documents - Letter to the Mayor, 16. Local Law 75, 17. Minutes of the Stated Meeting - December 19, 2017

Date	Ver.	Action By	Action	Result
4/25/2017	*	City Council	Introduced by Council	
4/25/2017	*	City Council	Referred to Comm by Council	
5/4/2017	*	City Council	Re-referred to Committee by Council	
6/27/2017	*	Committee on General Welfare	Hearing Held by Committee	
6/27/2017	*	Committee on General Welfare	Laid Over by Committee	
12/18/2017	*	Committee on General Welfare	Hearing Held by Committee	
12/18/2017	*	Committee on General Welfare	Amendment Proposed by Comm	
12/18/2017	*	Committee on General Welfare	Amended by Committee	
12/18/2017	A	Committee on General Welfare	Approved by Committee	Pass
12/19/2017	A	City Council	Approved by Council	Pass
12/19/2017	A	City Council	Sent to Mayor by Council	
1/8/2018	A	Mayor	Hearing Scheduled by Mayor	
1/19/2018	A	Administration	City Charter Rule Adopted	
1/22/2018	A	City Council	Returned Unsigned by Mayor	

Int. No. 1577-A

By Council Members Levin, Barron, Gentile, Ferreras-Copeland, Kallos, Palma, Johnson, Adams and Menchaca

A Local Law to amend the administrative code of the city of New York city, in relation to requiring the office of operations or another office or agency designated by the mayor to conduct a study regarding client information management systems

Be it enacted by the Council as follows:

Section 1. Subchapter 1 of Chapter 1 of the administrative code of the city of New York is amended by adding a new section 3-121 to read as follows:

§ 3-121 Client information management systems study. a. Definitions. For the purposes of this section the following terms have the following meanings:

Client information management system. The term “client information management system” means any electronic software used to collect, record, or manage information about social services that individuals may apply for or receive.

Office. The term “office” means the office of operations established pursuant to section 15 of the charter or any other office or agency designated by the mayor.

b. By December 31, 2018, the office, in consultation with the relevant agencies as set forth in this subdivision, shall complete a study regarding client information management systems. Such study shall include, but need not be limited to:

1. Assessments of efforts to update and integrate the client information management systems of agencies that provide social services to city residents, including but not limited to the department of social services, the department of homeless services, the administration for children’s services, the department of education, and the department of housing preservation and development;

2. Strategies to help facilitate information sharing among such agencies so as to support improved inter-agency coordination of social services to city residents in a manner consistent with applicable laws and regulations, city and agency policies and technical requirements concerning the protection of individually identifiable information and student identifiable information;

3. Examination of how such agencies can use digital tools to interact with individuals served by such

agencies, including but not limited to applying for social services, electronically uploading documents, reminders and updates by text message, electronic notification regarding available services, and potential technology investments;

4. Identification and recommendations of upgrades to client information management systems operated by the city and other governmental units that interact with client information management systems serving city residents; and

5. Recommendations of how the city can continue to monitor and evaluate existing client information management systems and updates to such systems in order to remain current in the use of technology to serve clients.

d. By March 30, 2019, the office shall report its findings and recommendations to the mayor and the speaker of the council. By March 30 of each subsequent year until March 30, 2022, the office shall submit to the mayor and the speaker of the council information detailing progress made on the recommendations that resulted from such report and any additional relevant information as determined by the office.

§ 2. This local law takes effect immediately and remains in effect until March 30, 2022, after which this local law shall be deemed repealed.

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