

**LOCAL LAWS
OF
THE CITY OF NEW YORK
FOR THE YEAR 2017**

No. 27

Introduced by Council Members Cumbo, Williams, Deutsch, Chin, Cornegy, Eugene, Gibson, Koo, Levine, Reynoso, Rose, Treyger, Menchaca, Rosenthal, Rodriguez, Lander, Levin, Vallone, Salamanca and Kallos.

A LOCAL LAW

To amend the administrative code of the city of New York, in relation to the provision of housing applications in multiple languages by the department of housing preservation and development

Be it enacted by the Council as follows:

Section 1. Article 1 of subchapter 4 of chapter 2 of title 27 of the administrative code of the city of New York is amended by adding a new section 27-2096.1 to read as follows:

§ 27.2096.1 Application forms; languages required. a. As used in this section, the following terms have the following meanings:

Application form. The term "application form" means any application form or corresponding instruction materials that the department uses to select persons to whom it will provide services.

Mandatory language. The term "mandatory language" means English and any covered language, as defined by subdivision j of section 8-1002.

Optional language. The term "optional language" means any language other than a mandatory language.

b. The department shall make all application forms available in all mandatory languages.

c. The department may make application forms available in any optional language.

d. The department shall provide a notice with all application forms that such application forms are available in all mandatory languages and any optional language used pursuant to subdivision c of this section. Such notice shall be written in all mandatory languages and any optional language in which application forms are provided pursuant to this section.

e. The department shall prominently display, on its website and in portions of its offices that are open to the public, notices that application forms are available in all mandatory languages and any optional language in which application forms are provided pursuant to this section.

§ 2. This local law takes effect 120 days after it becomes law, except that the commissioner of housing and preservation development may take any actions necessary, including the promulgation of rules, before such effective date.

THE CITY OF NEW YORK, OFFICE OF THE CITY CLERK, s.s.:

I hereby certify that the foregoing is a true copy of a local law of The City of New York, passed by the Council on February 15, 2017 and returned unsigned by the Mayor on March 20, 2017.

MICHAEL M. McSWEENEY, City Clerk Clerk of the Council.

CERTIFICATION OF CORPORATION COUNSEL

I hereby certify that the form of the enclosed local law (Local Law No. 27 of 2017, Council Int. No. 289-A of 2014) to be filed with the Secretary of State contains the correct text of the local law passed by the New York City Council, presented to the Mayor and neither approved nor disapproved within thirty days thereafter.

STEVEN LOUIS, Acting Corporation Counsel.