

**LOCAL LAWS  
OF  
THE CITY OF NEW YORK  
FOR THE YEAR 2025**

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**No. 191**

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Introduced by Council Members Louis, De La Rosa, Gennaro, Brannan, Ung, Restler, Hanif, Ossé, Riley, Dinowitz, Gutiérrez, Feliz, Banks, Moya, Schulman, Hudson, Farías, Brooks-Powers, Won, Salaam, Morano, Sanchez, Cabán and Mealy.

**A LOCAL LAW**

**To amend the administrative code of the city of New York, in relation to the distribution of information relating to careers in civil service at the city university of New York**

*Be it enacted by the Council as follows:*

Section 1. Chapter 2 of title 12 of the administrative code of the city of New York is amended by adding a new section 12-222 to read as follows:

*§ 12-222 Distribution of information relating to civil service positions at city university of New York. a. Definitions. As used in this section, the term “department” means the department of citywide administrative services.*

*b. No later than July 1, 2026, and annually thereafter, the department shall provide materials to the city university of New York for the purpose of sharing such materials with students, prospective students, and graduates. Such materials shall include, but need not be limited to, the following information:*

*1. General information about the city’s civil service process, including the related application process, hiring system, descriptions of any examinations required and the scoring process for such examinations;*

*2. Where practicable, in consultation with the city university of New York, descriptions of any related programs and initiatives available to students, prospective students, and recent graduates, eligibility for such programs and initiatives, and instructions on how to apply for such programs and initiatives;*

*3. A link or the web address to the civil service examination page on the department's website, with a note that this online page contains additional and up-to-date information about examination locations and timing and job eligibility requirements and a link to the exam schedules; and*

*4. Any other information the department deems relevant.*

*c. The department shall provide the materials required by subdivision b of this section to the city university of New York, to be shared with students, prospective students, and graduates. The department shall ensure that such materials are provided to the city university of New York electronically to be posted online and distributed at every campus of the city university of New York.*

*d. The department shall post on its website the information about the city's civil service process as required by subdivision b of this section.*

§ 2. This local law takes effect 30 days after it becomes law.

THE CITY OF NEW YORK, OFFICE OF THE CITY CLERK, s.s.:

I hereby certify that the foregoing is a true copy of a local law of The City of New York, passed by the Council on November 25, 2025 and returned unsigned by the Mayor on December 26, 2025.

MICHAEL M. McSWEENEY, City Clerk, Clerk of the Council.

CERTIFICATION OF CORPORATION COUNSEL

I hereby certify that the form of the enclosed local law (Local Law No. 191 of 2025, Council Int. No. 828-A of 2024) to be filed with the Secretary of State contains the correct text of the local law passed by the New York City Council, presented to the Mayor, and neither approved nor disapproved within thirty days thereafter.

SPENCER FISHER, Acting Corporation Counsel.