

# THE COUNCIL OF THE CITY OF NEW YORK CITY HALL NEW YORK, N.Y. 10007

#### MEMORANDUM

To:

All Council Members & Interested Parties

Subject:

Committee Hearing – October 29, 2007

Date:

October 19, 2007

The Committee on Rules, Privileges and Elections will meet on Monday, October 29, 2007, at 10:30 a.m. in the Council Chambers at City Hall to consider the following matters:

#### Advice and Consent

 M-817, Communication from the Mayor submitting the name of Nicholas LaPorte for re-appointment as a member of the New York City Civil Service Commission pursuant to §§ 31 and 813 of the New York City Charter. Should Mr. LaPorte receive the advice and consent of the Council, he will be eligible to serve the remainder of a sixyear term that expires on March 21, 2013.

#### Council Designation

• M-842, James F. Donlon, a candidate for re-designation by the Council to the Civilian Complaint Review Board, pursuant to § 440(b)(1) of the *New York City Charter*. If Mr. Donlon, a Staten Island resident, is re-designated by the Council and subsequently reappointed by the Mayor, he will be eligible to complete the remainder of a three-year term expiring on July 4, 2010.

#### Council Recommendation

• M-843, Anthony Sumpter, a candidate for recommendation by the Council to the Youth Board, pursuant to § 734 of the *New York City Charter*. If Mr. Sumpter, a resident of Brooklyn, is recommended by the Council and subsequently appointed by the Mayor, he will be eligible to serve for an undefined term.

The candidates' résumés are annexed to this memorandum for your information.

Hon. Diana Reyna, Chairperson Committee on Rules, Privileges, and Elections Christine C. Quinn, Speaker New York City Council

## NICHOLAS LAPORTE, JR.

118 Riverside Drive New York, N.Y. 10024

(212)874-0358 (h) (212)385-4949 (b)

#### EDUCATION:

ST. JOHN'S UNIVERSITY, SCHOOL OF LAW - JURIS DOCTOR HARVARD UNIVERSITY, JOHN F. KENNEDY SCHOOL OF GOVERNMENT - CERTIFICATE PROGRAM FOR SENIOR EXECUTIVES IN STATE AND LOCAL GOVERNMENT. BERNARD BARUCH COLLEGE, CUNY - MASTER OF PUBLIC ADMINISTRATION WAGNER COLLEGE - B.A.

MEMBERSHIPS: New York State Bar New Jersey State Bar

#### PROFESSIONAL BACKGROUND:

Associated Builders and Owners of Greater New York, Inc. New York, N.Y.

### **EXECUTIVE DIRECTOR \*1996-Present**

Administer the operations of a large real estate trade association comprised of residential and commercial builders, developers, managers and vendors. Extensive lobbying with government agencies and state, national and local legislative bodies in moving the industry's agenda. Testify at legislative hearings representing industry's interests. Develop and implement training programs relevant to membership needs. Organize and plan fund raising events. Develop membership drives. Direct various committees of the organization as to their mandate. Coordinate trade show activities ensuring continued growth. Publish monthly newsletter and quarterly magazine with topics of interest and importance to membership. Report to the President and Board of Directors on organizations finances. Develop policy initiatives and political action programs.

The City of New York, City Council New York, N.Y.

## DIRECTOR, INFRASTRUCTURE DIVISION \* 1992 - 1996

Direct the operation of a council division charged with responsibility for the formulation, drafting and analysis of legislation covering a wide variety of municipal issues. Provide direction to a professional staff of attorneys and analysts in the areas of housing, environment, economic development and transportation. Supervise the research and writing of legal memorandum and opinions on constitutional issues and procedural matters. Maintain extensive contact with city, state and federal agencies, public interest groups, private organizations and the media. Manage long term projects for council leadership. Serve as legal consultant to Council Service Division on employment matters including EEO, ADA, ADEA, FLSA, Employment Discrimination, Sexual Harassment policy and time and leave issues.

#### Central Security Systems, Inc.

Staten Island, New York

## VICE PRESIDENT, ADMINISTRATION \* 1986 - 1992

Directed operations, government business development, contract compliance, EEO programs and reporting, human resource management, insurance programs and labor relations, including NLRB negotiations.

- \*Managed all phases of government contract compliance encompassing \$40 million in services.
- \*Liaison with U.S. Government agencies re: contract changes, needs assessment, and subsequent
- \*Corporate troubleshooter, interacted with attorneys, client representatives and government officials

The City of New York Department of Personnel New York, New York

FIRST DEPUTY CITY PERSONNEL DIRECTOR \* 1981-1986

Responsible for a large municipal agency's operations with oversight responsibility of all city employees. In charge of administrative planning and development and the day to day operations of the agency. Member of the Mayor's Labor Management Productivity Council and the City of New York Management Welfare

- \*Directed the application of all personnel actions affecting the city's work force.
- \*Complete jurisdiction over a \$25 million annual budget.
- \*Agency representative on all labor union matters.
- \*Administered all phases of civil service examinations, job classification, and the institution of large scale training programs.
- \*Monitored contract negotiations between the department vendors and consultants. \*Actively involved in litigation matters.
- \*Participated in policy development with the Mayor, Deputy Mayor and other high-level city

The New York City Civil Service Commission New York, New York

SECRETARY OF THE COMMISSION \* 1974-1981

Responsible for the daily operations of the city's civil service appellate body. Duties included: scheduling of hearings, drafting of case synopsis', review of commission decisions, interpretation of civil service rules and regulations, interacting with city agencies. Further interfaced with State Civil Service Commission on matters of mutual concern. Prepared budget and operations reports for the Mayor's

#### JAMES F. DONLON

ATTORNEY AT LAW
25 MANOR ROAD
STATEN ISLAND, NY 10310
(718)273-2099
FAX (718)273-2777

September 20, 2007

#### RESUME

Residence:

390 Oakland Avenue

Staten Island, New York 10310

Education:

1970 - 1973 Union University - Albany Law School

Albany New York

Degree: Juris Doctor [June, 1973]

1966 - 1970 Manhattan College

Bronx, New York

Degree: Bachelor of Arts [English] [May, 1970]

Admitted to the Practice of Law:

New York State [Appellate Division:

Second Department] - February, 1974

United States District Court [Eastern

District of New York] - December 1981

United States District Court [Southern

District of New York] - December 1981

Supreme Court of the United States of

America - October, 1982

Experience: 1980 to the present:

Private Law Practice, with offices currently located at 25 Manor Road, Staten Island, New York. Engaged in general practice [including real estate, estate planning, wills and estates and litigation including personal injury, criminal and family law].

#### 1974 to 1980:

Assistant District Attorney in Richmond County, under Hon. John M. Braisted, Jr. and Hon. Thomas R. Sullivan. Assigned to Criminal Court bureau from 1974 - 1975; Special Narcotics Prosecutor's office [New York County] 1976 - 1977; Richmond County Supreme Court Bureau 1977 - 1980.

#### 1973 to 1974:

Attorney Trainee/Assistant Attorney in the New York State Department of Law, Employment Security Bureau, New York, NY.

## Professional Appointments and Associations:

Board Member - New York City Civilian Complaint Review Board - 2004 to date [City Council designee from the Borough of Staten Island, appointed by Mayor Michael Bloomberg]

Member of the Assigned Counsel Plan Advisory Committee - Appellate Division, Second Department ( $2^{nd}$  and  $11^{th}$  Judicial Districts) [2001 - present]

Chair of the Admissions Committee – Richmond County Bar Association [2001 – present].

Co-Chair of the Family Court Committee - Richmond County Bar Association [1992 - present].

Arbitrator - Small Claims Part of the Civil Court of the City of New York [Richmond County] [1992-present].

New York State Bar Association - member

Richmond County Bar Association – member [past Board member]

New York State Defenders Association - member

#### Miscellaneous:

Litigation experience includes more than 50 trials resulting in jury verdicts (e.g. homicide and felony trials [prosecution and defense], personal injury, civil assault and battery); numerous non-jury trials and evidentiary hearings conducted primarily in Supreme Court: Richmond & New York Counties, and in Family Court, Civil and Criminal Court: Richmond County.

## Anthony Sumpter Sr.

**Objective** 

A position at your organization has long been a career objective of mine.

Education

Queens College - Masters in Urban Affairs- (2006)

Long Island University - Masters in Public Administration (2005)

College of New Rochelle -- Bachelors of Arts (May-2003)

Professional Experience

2007 HRA-PAAII

**Deputy Director** 

Respond to request for information from center management staff, others by determining information required, performing research, consulting with superiors, and preparing reports. Monitor time and leave of subordinate groups. Evaluate job performance of subordinates by observation, and record keeping. Conduct research and develop analyses on error trends, by compiling/interpreting data. Also hold training and informational meetings on proper work methods. Manage, monitor and control the operation of two or more groups to ensure that all deadlines are met.

Professional Experience

5/ 2004 - 3/2007

HRA-PAAI

Unit Supervisor

Supervise a unit responsible for maintaining fiscal accountability of multimillion dollar office temporary contracts. Analyze data, and prepare and maintain excel spreadsheets for individual grants. Completed training on Fiscal Management System. Recommend approval for payment, maintain records of expenditures, write, prepare and review analytical reports. Articulate the goals to staff by identifying areas for improvement.

Professional Experience

11/1994 - 5/2004

HRA

Office Manager/ESII/Case Manager

Communicated variances, problems encountered to management and kept co-workers informed of changes in progress. Prepared billing documents for submission to agency. Review case records, Welfare Management System (WMS) data, relevant documentation in addition to conducting client and collateral contacts to determine the accuracy of benefits.